

## **Job Description**

The following Job Description describes the key functions and skills required for the position detailed below.

Job Title: Technical Support Manager

Reporting to: Technical Director

Location: UK based (Slough and occasional London/home office)

The role requires the successful candidate to be based at one of our offices (Slough or London), and will require some time in the London head office. There will be the

opportunity for "home work" by prior arrangement.

**Key Requirements:** Fluent in English (written and verbal)

Understand technical aspects of Cinema Exhibition (Digital Projection and Cinema Audio) Computer literacy (Excel and Word - training will be given on in-house computer systems)

Communication skills Organizational Skills Problem solving

The ability to work independently

Familiarity with

Project Management experience People Management experience

**Customer focus** 

**Job Purpose** Cinema Next has a growing order book across all of its activities - new build cinemas,

servicing and support and we have, as a consequence, recently grown our engineering

team to 7 full time cinema technicians.

This role is to ensure that we are fully utilizing the team to meet the needs of our

customers

**Key tasks:** Ensuring that the team are fully utilized

Ensuring that each task is matched with the correct skill set and equipment

Minimizing travel

Ensuring that we meet all Health and Safety requirements

Liaising with suppliers as required

Coordination with the site to ensure accessibility

Planning accommodation requirements Have a "plan b" to cover unforeseen events

Attendance of training sessions (in-house and external) as required

Other duties as needed to meet our ongoing requirements

To be part of the Ymagis team and to work alongside colleagues across Euro

This role is critical to the continuing success of Cinema Next and the salary package will reflect its importance.

We are an equal opportunities employee and welcome applications from anyone who may consider themselves suitable, regardless of gender, marital status, race, religion, color, age, disability or sexual orientation.

Please apply in writing with a copy of your CV to:

Andre Mort – Technical Director Email - andre.mort@cinemanext.com

You can find more about Cinema Next at <a href="www.cinemanext.com">www.cinemanext.com</a>